

MOME OBSERVATION SHEETS

Date:	Team Position	Name
Scenario		
Observer:		

Observers General Comment:

ASSESS SITUATION & TAKE EFFECTIVE ACTION

ACTIONS	COMMENT	DEBRIEFING NOTE
Obtain relevant information, evaluate & confirm.		
Appropriate resources are utilized throughout.		
Valid interpretation of the emergency procedure & predetermined strategies. Valid decisions are taken throughout the emergency.		
Plan of action is developed, including how to deal with contingency situations. Plan is continually reviewed.		
Appropriated actions are taken as quickly as possible.		
Emergency response teams are coordinated & directed in an effective manner.		
Safe working practices are followed.		

MAINTAIN COMMUNICATIONS

ACTIONS	COMMENT	DEBRIEFING NOTE
All relevant parties are informed of the emergencies		
Plan is communicated effectively using PA and radio, as per procedure.		
Common understanding of the situation is established and maintained throughout the emergency teams.		
Report of the situation is provided to the installation personal at suitable intervals.		
Accurate records of key events & communication is maintained.		
If necessary, alternative communication methods are established (including runners and 2 way radio)		

DELEGATE AUTHORITY TO ACT

ACTIONS	COMMENT	DEBRIEFING NOTE
Valid decisions are made on which activities should be delegated, in light of the circumstances of the moment.		
Assign all delegated activities to those most suited to deal with them as per the procedures.		
Ensure those delegated understand the task and report back accordingly.		

MANAGE INDIVIDUAL AND TEAM PERFORMANCE

ACTIONS	COMMENT	DEBRIFING NOTE
Assistance and action from others are requested in a manner which promote positive response.		
Portray action and behaviour which contribute to the confidence & effectiveness of the team at all times.		
Recognised the strengths and weaknesses within the team and take the appropriate action.		
Appropriate degree of detachment is maintained at all times.		

DEAL WITH STRESS IN SELF AND OTHERS

ACTIONS	COMMENT	DEBRIFING NOTE
Recognised the stress-induced reduction in performance of self and others quickly.		
Take appropriate action by removing distressed personal from critical task. Delegate personal task if the workload is excessive or time management is difficult.		
Take action to remove stress in self, and where possible in: <ul style="list-style-type: none"> • Control Room Team • Emergency Response Teams • All other personnel onboard 		